

# ROYSTON TOWN FC – CLUB RISK ASSESSMENT 2024/25

## PART A: INFORMATION ABOUT YOUR CLUB

CLUB DETAILS	
Club name	ROYSTON TOWN FC
League	SOUTHERN LEAGUE PREMIER CENTRAL/SPARTAN SOUTH MIDLANDS FOOTBALL LEAGUE DIVISION ONE
County FA	Hertfordshire FA
Approx. No. of U18 players playing open-age football:	7
Approx No. of U18 players involved in linked affiliated youth teams (where applicable):	20
Approx No. of participants within the 16-19 academy / education provision (where applicable):	n/a



CLUB SAFEGUARDING POLICIES AND PROCEDURES IN USE	YES	NO
Safeguarding children	X	
Adults at risk	X	
Social media use	X	
Use of photograph and filming	X	
Anti-bullying	X	
Code of Conduct, including acceptable behaviour	X	
Equality, diversity, and inclusion	X	
Managing challenging behaviour		X
Matchday safeguarding plan	X	
Data/Information sharing		X
Complaints	X	

CLUB WELFARE OFFICER (ADULT TEAMS)	
Name:	ANGELA BAULK
Email:	<a href="mailto:roystontownfcwelfare@gmail.com">roystontownfcwelfare@gmail.com</a>
Phone:	07764 893999

CLUB BOARD SAFEGUARDING CHAMPION	
Name:	MATHEW CLOWERY
Email:	<a href="mailto:matt.clowery@drainagefm.co.uk">matt.clowery@drainagefm.co.uk</a>
Phone:	07496 508596

# ROYSTON TOWN FC – CLUB RISK ASSESSMENT 2024/25

## PART B: SAFEGUARDING RISK ASSESSMENT

AREA OF CONCERN	WHAT ARE THE POSSIBLE RISKS TO CHILDREN (U18S) / ADULTS AT RISK OF HARM.	RISK LEVEL	ACTION TO REDUCE OR REMOVE THE RISK / CONCERNS?	RESPONSIBILITY	CHANGE TO RISK LEVEL	REVIEW ACTIVITY (WHO?)
<b>1. CLUB ORGANISATION &amp; LEADERSHIP</b>						
Policy and Procedures	Safeguarding procedures are not clearly defined. Those within club are unaware of their safeguarding responsibilities.	Medium	<ul style="list-style-type: none"> <li>A club Safeguarding Policy exists, which fits the context of club.</li> <li>The Safeguarding Policy is reviewed at board level on annual basis.</li> <li>The Safeguarding Policy is widely shared with staff, volunteers, and players – including at induction to the club.</li> <li>The Safeguarding Policy is public facing on the club website.</li> </ul>	Angela Baulk  Angela Baulk  Angela Baulk  Steve Endacott/Neil Macleod	Low	APB  APB
Board level strategic Oversight	Where safeguarding is not championed from the top level of a club it's importance may not be realised by those working within it.	Medium	<ul style="list-style-type: none"> <li>The club have appointed a Board Safeguarding Champion with suitable knowledge, skills, and experience.</li> <li>The Board Safeguarding Champion regularly engages with the Club Welfare Officer (Adult Teams) and / or assistant(s).</li> <li>Safeguarding is a standing item at board meetings and appears in relevant club strategy and business plans.</li> </ul>	Angela Baulk Mat Clowery  Angela Baulk Mat Clowery  COMMITTEE	Low	APB  APB  APB
Visibility of the named safeguarding person* (*Club Welfare Officer- Adult Teams or another local title)	Without visibility of the Club Welfare Officer (Adult Teams) people may not know who to contact in the case of a safeguarding concern.  U18s may not be listened to and where abuse exists, it may continue.	Medium	<ul style="list-style-type: none"> <li>The Club Welfare Officer's (Adult Teams) name and method by which they are contactable are available via the club website.</li> <li>FA provided safeguarding posters for steps 1-4, are displayed in prominent places around the club.</li> <li>Induction sessions for new players, parents/carers take place. These include an outline of the Club Welfare Officer (Adult Teams) role and details of how they can be contacted.</li> </ul>	Steve Endacott/Neil Macleod Angela Baulk  Angela Baulk	Low	APB  APB  APB

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			<ul style="list-style-type: none"> <li>Club Welfare Officer (Adult Teams) is accessible and is active within the club to ensure safeguarding has high visibility.</li> <li>Club Welfare Officer (Adult Teams) is proactive in providing opportunities for U18 players to share experiences, views, and opinions.</li> </ul>	<p>Angela Baulk</p> <p>Angela Baulk</p>		<p>APB</p> <p>APB</p>
Codes of conduct	<p>Unacceptable behaviour that could physically or emotionally damage individuals could go unchallenged.</p> <p>Poor safeguarding culture becomes normalised.</p>	Medium	<ul style="list-style-type: none"> <li>Codes of Conduct are in place.</li> <li>Codes of Conduct are shared and agreed to annually with all staff / volunteers / players.</li> <li>Procedures are in place to report a breach of the Codes of Conduct and respond to such breaches.</li> </ul>	<p>Angela Baulk</p> <p>Angela Baulk</p> <p>Angela Baulk</p>	Low	<p>APB</p> <p>APB</p> <p>APB</p>
			<ul style="list-style-type: none"> <li></li> </ul>			
<b>2. OPERATIONAL RISKS</b>						
Consent (Participation)	Parents / carers unaware of their child's involvement.	Low	<ul style="list-style-type: none"> <li>Appropriate consent forms are obtained from the U18 player / and their parent / carer in line with <a href="#">FA Safeguarding Guidance Note 8.2.</a></li> </ul>	Angela Baulk	Low	APB
Consent (Photography, Social media / commercial activity)	U18 with protection orders could be identified and location recognised.	Low	<ul style="list-style-type: none"> <li>Appropriate consent forms obtained from the U18 player / and their parent / carer in line with <a href="#">FA Safeguarding Guidance Note 8.3.</a></li> <li>Where media interest is anticipated, an appropriate member of club staff supports the U18 player / and their parent / carer.</li> </ul>	Angela Baulk	Low	APB
	U18 may not be prepared for media interest / exposure – which may not all be positive.			Angela Baulk	Low	APB
Medical (Consent / information sharing)	Lack of awareness of an individual's medical needs may result in these not being met.	Low	<ul style="list-style-type: none"> <li>Medical consent from the U18 player / and their parent / carer, along with emergency contact information is collected in line with <a href="#">FA Safeguarding Guidance Note 8.2.</a></li> </ul>	Angela Baulk	Low	APB

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			<ul style="list-style-type: none"> <li>Medical information is gathered in the player registration form and reviewed annually.</li> <li>Medical information sharing follows the club data protection policy.</li> <li>Where medical needs are identified an appropriate member of club staff speaks to U18 player / and their parent / carer about procedures and processes that will be put into place to meet these.</li> </ul>	<p>Angela Baulk</p> <p>Angela Baulk Angela Baulk/Juan Borrageiro</p>	Low	APB
Medical (Provision of)	An U18 does not receive appropriate medical care and attention.	Medium	<ul style="list-style-type: none"> <li>Medical Emergency Action Plan is in place and adhered to.</li> <li>All events, training and matches have an appropriately trained person responsible for the delivery of first aid.</li> <li>Medical staff are recruited following a safer recruitment process, have undertaken appropriate DBS checking and follow the club Code of Conduct.</li> <li>All Medical staff have induction and understand club safeguarding expectations and how they should raise a concern.</li> <li>Medical care is provided in line with <a href="#">FA Safeguarding Guidance Note 5.10</a>.</li> </ul>	<p>Angela Baulk/Juan Borrageiro</p> <p>All Managers</p> <p>All Managers/ Angela Baulk</p> <p>APB/JB/JS</p> <p>Juan Borrageiro/ James Smith</p>	Low	APB
Additional needs (Consent / information sharing)	Lack of awareness of an individual's additional needs may result in these not being met.	MED	<ul style="list-style-type: none"> <li>Additional needs information is gathered through player registration form or induction meeting.</li> <li>Where additional needs are identified an appropriate member of club staff to speak to U18 player / and their parent / carer about supportive procedures and processes that will be put into place.</li> <li>Additional needs information shared with those who need to know / are working directly with the player.</li> </ul>	<p>Angela Baulk</p> <p>Angela Baulk</p> <p>Angela Baulk</p>	Low	APB
Communications	Risk of unwanted or inappropriate contact.	High	<ul style="list-style-type: none"> <li>Appropriate consent forms obtained from the U18 player / and their parent / carer.</li> </ul>	Angela Baulk	Medium	APB

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	Risk exposure to inappropriate content.	High	<ul style="list-style-type: none"> <li>Where team chat groups e.g. WhatsApp exist, an appropriate member of club staff reminds adult players about their expectations and conduct in relation to this.</li> <li>All players (adult and U18) reminded about how to raise a concern.</li> <li>The club follow FA guidance on <a href="#">Digital Communications and Children</a></li> </ul>	<p>Angela Baulk/All Managers</p> <p>Angela Baulk/All Managers</p>	Medium	APB
Staff / Volunteer suitability	Risk of unsuitable adults gaining access to and working with vulnerable participants	HIGH	<ul style="list-style-type: none"> <li>Club have a recruitment and selection process that aligns to the <a href="#">FA recommended process</a> and is followed consistently.</li> <li>DBS checks are undertaken promptly for those who require them and before they start carrying out any DBS regulated activity.</li> <li>An induction process is in place for all new staff, which includes providing information related to safeguarding within their role, what to do if they have a concern and an introduction to key contacts, including the Club Welfare Officer (Adult Teams).</li> <li>When engaging volunteers who are U18 consideration is given to the fact they are legally children.</li> </ul>	<p>Committee</p> <p>Angela Baulk</p> <p>Angela Baulk/Chairman /Managers</p> <p>APB</p>	Medium	APB
Supervision (Inappropriate supervision of U18)	U18 are not appropriately supervised.	High	<ul style="list-style-type: none"> <li>The FA and Child Protection in Sport Unit supervision <a href="#">ratios</a> are adhered to.</li> <li>DBS guidance related to U18 players is followed.</li> <li>U18 player always have access to a named point of contact.</li> </ul>	<p>Angela Baulk</p> <p>Angela Baulk</p> <p>Angela Baulk</p>	Medium	APB
Changing rooms (Open-Age team with adult and U18 players)	<p>Risk of unwanted or inappropriate contact.</p> <p>Photos taken in changing room and circulated without</p>	High	<ul style="list-style-type: none"> <li>An appropriate member of club staff speaks to U18 player(s) and ensures they are given the choice as to whether they want to shower / change at the same time as adult players.</li> </ul>	Team Managers	Medium	APB

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	consent/used inappropriately e.g., sexual images/bullying/exploitation. Initiation activities with U18s.		<ul style="list-style-type: none"> <li>Alternative arrangements offered to U18 player –this may include the option to travel to game changed, change before adult teammates, or use a separate changing space.</li> <li>Appropriate member of club staff speaks with adult players re. expected behaviours, aligned to club Code of Conduct and use of mobile phones (cameras)</li> <li>Consent from U18 players / and their parent / carer is given.</li> </ul>			
Travel (Open-Age team with adult and U18 players)	<p>An U18 player may not feel comfortable to travel with adults.</p> <p>Risk of unwanted or inappropriate contact.</p> <p>Risk of grooming.</p>	High	<ul style="list-style-type: none"> <li>Conversation between appropriate club official and U18 player regarding travel arrangements offered – this may include the option to have a parent on the coach or travel separately with parent.</li> <li>Team reminded of behaviours and expectations in line with Code of Conduct.</li> <li>Player has their own mobile and can ring parent at any time.</li> <li>Where travelling by private vehicle, the aforementioned opportunities are offered or minimum of three people travel together.</li> <li>Pre-agreed arrangements made for U18 onward travel upon return to the club (especially in relation to night games).</li> <li>Ongoing review of arrangements with U18 player.</li> <li>Consent from U18 player / and their parent / carer in relation to travel is given.</li> </ul>	<p>Team Manager</p> <p>Team Managers</p> <p>Angela Baulk/Managers</p> <p>Angela Baulk/Managers</p> <p>Angela Baulk/Managers</p>	Med	APB
Overnight Stays (Open-Age team with adult and U18 players)	<p>Risk of unwanted or inappropriate contact.</p> <p>Risk of grooming.</p> <p>Opportunities for U18 player to be exposed to adult themes. (alcohol)</p>		<ul style="list-style-type: none"> <li>Consent from U18 player / and their parent / carer in relation to overnight stays is given.</li> <li>No U18 player will share a room with an adult unless this is a related adult e.g., brother / cousin and agreed by the U18 player and their parent / carer.</li> </ul>	N/A		

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			<ul style="list-style-type: none"> <li>• Conversation between appropriate club official and player and parent / carer regarding overnight stay and options to:               <ul style="list-style-type: none"> <li>- Have a single room.</li> <li>- Attend / stay with an adult family member.</li> <li>- Room with another U18 player (must be individual beds).</li> </ul> </li> <li>• A separate risk assessment is undertaken which details specific arrangements related to this activity and the named person responsible for the U18 player.</li> <li>• FA guidance note related to <a href="#">travel and overnight stays</a> has been considered.</li> </ul>	N/A		
Players living away from home (U18 players, including loan arrangements)	U18 players who are living away from home in order to train with the club may be at risk.		<ul style="list-style-type: none"> <li>• The club are aware of all U18 players who are living away from home.</li> <li>• The club follow league issued advice and guidance.</li> <li>• Accommodation arrangements are assessed, agreed, and monitored by the club.</li> <li>• All arrangements are agreed in collaboration with player, parent / carer, club, and accommodation provider.</li> <li>• Safeguarding procedures, including an introduction to Club Welfare Officer (Adult Teams) are provided to player, parent / carer, club, and accommodation provider.</li> <li>• Accommodation providers are subject to safer recruitment processes, including provision of safeguarding training.</li> </ul>	N/A		
Match day operations (Child activities)	Safeguarding is not considered as part of match day arrangement (child activities) which may create risk.	High	<ul style="list-style-type: none"> <li>• A match day plan includes consideration to safeguarding.</li> <li>• Where children are involved in match day activities (i.e. ball retrieval or mascots) additional risk</li> </ul>	Angela Baulk/Mat Clowery/ Committee	Medium	APB

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			assessments are undertaken and appropriate supervision, procedures and consent are considered.			
Match day operations (Spectators)	Safeguarding (spectators) is not considered as part of match day arrangement which may create risk.	High	<ul style="list-style-type: none"> <li>A match day plan exists that considers all health and safety risks. i.e. car parking.</li> <li>A match day plan details identified safeguarding risks and mitigations; this includes (but is not limited to):                             <ul style="list-style-type: none"> <li>Staff / volunteer responsibilities.</li> <li>Safer working procedures. / e.g. searching and ejecting spectators.</li> <li>Process by which to raise a safeguarding concern.</li> </ul> </li> <li>Age of entry is clearly communicated, along with expected behaviour.</li> </ul>	Angela Baulk/Mat Clowery/Steve Endacott  Committee  Committee	Medium	APB
			•			
<b>3. SAFEGUARDING TRAINING &amp; EDUCATION</b>						
Safeguarding Education (Staff and volunteers)	Lack of safeguarding knowledge may mean staff / volunteers are not able to identify and respond to safeguarding concerns.	High	<ul style="list-style-type: none"> <li>All staff, volunteers to complete FA safeguarding training relevant and required by their role.</li> <li>All staff and volunteers undertake Player Welfare in Open-Age Football Course.</li> <li>Renewal dates for safeguarding courses for all staff and volunteers are monitored to ensure recertification is completed in a timely manner.</li> <li>Through meeting and briefings, all staff / volunteers remain updated with relevant safeguarding information as and when required – at least annually.</li> <li>All staff / volunteers aware of NSPCC and FA Whistleblowing details.</li> </ul>	All Angela Baulk	Medium	APB
Safeguarding education (Staff and volunteers)	Lack of safeguarding knowledge may mean players are not able to identify and respond to safeguarding concerns.	Medium	<ul style="list-style-type: none"> <li>Players are reminded of their safeguarding responsibilities and agree to a Code of Conduct.</li> <li>CWO and how to contact them is known to players.</li> </ul>	Angela Baulk  Angela Baulk	Low	APB

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			<ul style="list-style-type: none"> <li>U18 players are provided with copy of <a href="#">Know Your Rights in Football</a></li> <li>All staff / volunteers aware of NSPCC and FA Whistleblowing details.</li> </ul>	<p>Angela Baulk</p> <p>Angela Baulk</p>		
Safeguarding awareness raising	Lack of safeguarding knowledge may mean parents / carers are not able to effectively support this child and / or identify and respond to safeguarding concerns.	High	<ul style="list-style-type: none"> <li>Parents / carers invited to a club induction, links to digital parent / carer pack provided.</li> <li>Parents / carers encouraged to complete The FA Safeguarding Awareness for Parents &amp; Carers course</li> </ul>	<p>Angela Baulk</p> <p>Angela Baulk</p>	Medium	APB
			<ul style="list-style-type: none"> <li></li> </ul>			
<b>4. MANAGING ALLEGATIONS AND CONCERNS</b>						
Making a referral or raising a concern (Awareness club wide, including U18 players)	Lack of understanding about how or when to refer could result in a delay in referring or non-referral.	High	<ul style="list-style-type: none"> <li>Staff and volunteers follow the Safeguarding Policy regarding referring and managing an allegation or concern.</li> <li>Club ensures all staff / volunteers are briefed and aware of their safeguarding duty.</li> <li>Contact details for the Club Welfare Officer (Adult Teams) and referral process are readily available throughout the club, including the club website.</li> <li>Club ensures that all players have information pertaining to who they should raise concerns to and how.</li> <li>Club ensures that parents / carers of U18 know who they should raise concerns to and how.</li> <li>Club ensures that NSPCC and FA Whistleblowing contact details are known and shared throughout the club.</li> </ul>	<p>Angela Baulk</p> <p>Committee</p> <p>Steve Endacott/Neil Macleod/Angela Baulk</p> <p>Committee</p> <p>Angela Baulk/All Managers</p>	High	APB
Confidential Information (Safeguarding records)	Confidential safeguarding information is not stored correctly and may be accessed.	High	<ul style="list-style-type: none"> <li>Club has systems in place to ensure that safeguarding records are stored in a secure manner.</li> </ul>	Angela Baulk/Committee	High	APB

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			<ul style="list-style-type: none"> <li>Information is shared only with those who are required to know.</li> </ul>	Committee		
			<ul style="list-style-type: none"> <li></li> </ul>			
5. WORKING TOGETHER						
External education providers Club relationship with post 16+ Education Provider Academy	<p>Lack of joined up safeguarding process between club and 16+ education provider (academy) means that U18s have inconsistent experiences and concerns may be missed.</p> <p>Important information may not be shared.</p>		<ul style="list-style-type: none"> <li>An appropriate club representative meets with the education provider to discuss safeguarding on a regular basis.</li> <li>A safeguarding risk assessment is provided to the club by the education provider. This includes clear details around processes and procedures by which a referral is raised, and how information will be shared.</li> <li>The Education provider is aware of wider club risk assessment and expectations from club in relation to safeguarding process, recruitment, supervision, training, and general Health &amp; Safety requirements linked to the use of club spaces.</li> </ul>	N/A		
U18 player transition (between youth teams and the open-age team)	<p>Lack of joined up safeguarding process between youth and open-age teams may result in U18s having inconsistent experiences and concerns may be missed.</p> <p>Important information may not be shared.</p>	High	<ul style="list-style-type: none"> <li>CWO (Youth) and CWO (Adult Teams) work together to plan transition for youth players into open-age football, ensuring that: (1) the needs of U18 player are considered at each stage, (2) relevant information is shared and (3) an introduction between the U18 player and the new CWO (Adult Teams) takes place.</li> </ul>	Angela Baulk	Medium	APB
U18 Loan Signings (Bringing in or loaning out an U18 player)	Safeguarding is not considered when an U18 player joins or leaves the club on a short-term arrangement.	MED	<ul style="list-style-type: none"> <li>An appropriate club official works with an appropriate official from the parent club / club taking player on loan to ensure that the loan move has safeguarding as a key consideration.</li> <li>An additional Risk Assessment is completed. This includes:</li> </ul>	<p>Team Manager/Chairman/Angela Baulk</p> <p>Both Clubs</p>	Medium	APB

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			<ul style="list-style-type: none"> <li>- Ensuring U18 player has a local point of contact with whom they can raise concerns.</li> <li>- Ensuring appropriate transport and accommodation are in place.</li> <li>- Ensuring regular “check ins” with U18 by both the parent club and club at which the player is on loan.</li> <li>• Player and parent are informed throughout process and consent is given.</li> </ul>	Both Club CWO		
Relationships across the club (Links to Youth / Disability Football Teams)	<p>Where purposeful relationships do not exist, an individual may have a different experience within different parts of the club.</p> <p>Concerns may go unreported or missed.</p>	High	<ul style="list-style-type: none"> <li>• Those involved with the running of the open-age team work with those involved with the delivery of Youth / Disability football to share information, knowledge, and opportunities to create a cohesive safeguarding culture.</li> </ul>	Angela Baulk/RTY	Medium	APB
			<ul style="list-style-type: none"> <li>•</li> </ul>			
6. OTHER CONSIDERATIONS						
			<ul style="list-style-type: none"> <li>•</li> </ul>			

# ROYSTON TOWN FC – CLUB RISK ASSESSMENT 2024/25

## PART C: MEDICAL EMERGENCY ACTION PLAN (MEAP)

### MEAP - MATCHDAY STADIUM

<b>CLUB NAME:</b>	ROYSTON TOWN FC
<b>CLUB ADDRESS:</b>	GARDEN WALK, ROYSTON, HERTS
<b>POSTCODE:</b>	SG8 7HP

FIRST-AIDER/HELPER INFORMATION	
Name:	Mobile Number
ROY SMITH	07917 094969
FRANCO NACCA	07736 441457

ACCESS ROUTES	
1. For Ambulance	Down the club driveway with access to first aid room and the pitch
2. First-Aid Room to Ambulance	Doors opens onto club driveway and ambulance can park very close to the door.
3. Pitch to Ambulance	Drive past the clubhouse to far side of the pitch where there are lockable gates which open onto the pitch

FIRST-AID EQUIPMENT AND FACILITIES	
Item	Location
Defibrillator	Inside & Outside Clubhouse, All Teams Have Portable Defibrillator in the dugout
First-Aid kit	Behind Clubhouse Bar/First Aid Room
Stretcher (if required)	Inside Tunnel outside Home Changing Rooms
First-Aid Room	Adjoining Changing Rooms With Separate Access

OTHER INFORMATION	
Item	Location
Nearest Hospital address: (with Emergency Department) Note: Include contact no.	<p>Addenbrookes Hospital Hills Road Cambridge CB2 0QQ Tel: 01223 805000</p>
Directions to hospital:	<p>Turn right out of the school to end of Garden Walk. Turn left on to Melbourn Road, roundabout take 3rd exit to head A10 north, roundabout 2nd exit, large roundabout taking 2nd exit A10 towards Cambridge. After approx. 11 miles follow signs from M11 roundabout for Hospital.</p> <p><b>Alternative A&amp;E</b>  <b>Lister Hospital, Coreys Mill Lane, Stevenage SB1 4AB</b>            Turn right out the school to the end of garden walk turn left onto Melbourn Road, roundabout take the first exit, roundabout take the third exit heading west out of Royston, mini roundabout take second exit, roundabout take the first exit onto the A505 towards Stevenage, roundabout take first exit and then keep left to merge onto the A1M, take exit 8 onto A602, roundabout left, roundabout left – 270 yards on your left is the hospital.</p>
Journey Time:	25 minutes
Nearest Walk-in Centre (WIA) address:	<p>Royston Health Centre, Melbourn Road, Royston SG8 7BS 8.30-6.30pm 01763 242981 MONDAY-FRIDAY ONLY            A&amp;E as above at ALL OTHER TIME</p>

# ROYSTON TOWN FC – CLUB RISK ASSESSMENT 2024/25

## MEAP – TRAINING GROUND (WHERE DIFFERENT)

<b>CLUB NAME:</b>	ROYSTON TOWN FC
<b>CLUB ADDRESS:</b>	KING JAMES ACADEMY SCHOOL, GARDEN WALK, ROYSTON, HERTS
<b>POSTCODE:</b>	SG8 7JH

FIRST-AIDER/HELPER INFORMATION	
Name:	Mobile Number
JUAN BORRAGEIRO	07592 832208
JAMES SMITH	07463 672517
ROY SMITH	07917 094969
FRANCO NACCA	07736 441457

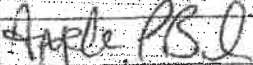
ACCESS ROUTES	
1. For Ambulance	Drive into school past the main entrance and you will signs to the AGP Pitch and a small car park and driveway near tennis courts
2. First-Aid Room to Ambulance	Pavilion is adjacent to the driveway
3. Pitch to Ambulance	Pitch accessible from the driveway

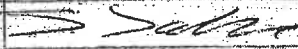
FIRST-AID EQUIPMENT AND FACILITY	
Item	Location
Defibrillator	Team managers or club physios have a portable defibrillators, alternative defibrillator located in the Pavilion, dial 999 to obtain pin for access.
First-Aid kit	All Team Managers or club physios have a current first aid kit at all games and training sessions
Stretcher (if required)	Stretcher – Located within the Pavilion building
First-Aid Room	Pavillion access which can act as a first aid room

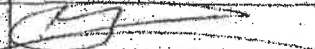
OTHER INFORMATION	
Item	Location
Nearest Hospital address: (with Emergency Department) Note: Include contact no.	Addenbrookes Hospital Hills Road Cambridge CB2 0QQ Tel: 01223 805000
Directions to hospital:	Turn right out of the school to end of Garden Walk. Turn left on to Melbourn Road, roundabout take 3rd exit to head A10 north, roundabout 2nd exit, large roundabout taking 2nd exit A10 towards Cambridge. After approx. 11 miles follow signs from M11 roundabout for Hospital  A&E Lister Hospital, Coreys Mill Lane, Stevenage, SG1 4AB  <b>Journey times for both around 25 minutes</b>
Nearest Walk-in Centre (WIA) address:	Royston Health Centre, Melbourn Road, Royston SG8 7BS 8.30-6.30pm 01763 242981 <b>MONDAY-FRIDAY ONLY</b>  A&E as above at <b>ALL OTHER TIMES</b>

# ROYSTON TOWN FC – CLUB RISK ASSESSMENT 2024/25

## PART D: SIGN OFF AND DISTRIBUTION

SAFEGUARDING RISK ASSESSMENT COMPLETED BY:	
Name:	ANGELA BAULK
Club/League role:	CLUB WELFARE OFFICER
Signature:	
Date:	14/2/25

Name:	STEVE JACKSON
Club/League role:	CHAIRMAN
Signature:	
Date:	12/3/25

AGREED BY BOARD SAFEGUARDING CHAMPION:	
Name:	MATHEW CLOWERY
Club/League role:	BOARD SAFEGUARDING CHAMPION
Signature:	
Date:	12/3/2025

## RISK ASSESSMENT DISTRIBUTION LIST

NAME OF PERSON RECEIVING	ORGANISATION	DATE	DISTRIBUTED BY
STEVE JACKSON	ROYSTON TOWN FC	FEB 2025	ANGELA BAULK
TERRY McKINNEL	ROYSTON TOWN FC	FEB 2025	ANGELA BAULK
ROYSTON TOWN FC BOARD OF DIRECTORS	ROYSTON TOWN FC	FEB 2025	ANGELA BAULK
ALL TEAM MANAGERS/CLUB PHYSIOS	ROYSTON TOWN FC	FEB 2025	ANGELA BAULK

### End Note:

Clubs are advised to undertake regular risk assessments of the club activities, ensuring that each one is named, signed and dated by those completing and approving it. Risk assessments are 'living documents' and should be updated and reviewed regularly and kept in active use to mitigate any new or changing risks. Clubs should undertake specific employee/volunteer risk assessments for anyone undertaking high-risk roles or tasks.